



FARM CREDIT EAST

New Jersey  
FFA Association, Inc.



## **2016 FARM CREDIT EAST FFA LEADERSHIP GRANT**

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### **What is the Farm Credit East FFA Leadership Grant?**

Farm Credit East, a farmer-owned lending cooperative and FFA supporter, is providing funds to New Jersey FFA chapters to provide FFA members and local chapters leadership opportunities. Up to five (5) grants of \$1000 will be awarded to eligible New Jersey FFA chapters.

### **What can this grant be used for?**

This Leadership Grant is designed to provide leadership opportunities for active FFA members. It is not designed to be used for direct adult expenses. This grant award may be used in the following ways:

- To pay event fees for the Leadership Experience and Development Conference hosted by the New Jersey FFA Association
- To pay for transportation to and from Leadership Experience and Development
- To pay for hotel room fees for Leadership Experience and Development
- To pay for additional student expenses associated with attending Leadership Experience and Development (must explain)

### **Eligibility:**

Chapters that are in good standing with the New Jersey FFA Association and that promote and strengthen the FFA organization and the agriculture industry in the following ways:

- Development of young and beginning agriculturalists
- Encourage leadership and teamwork
- Develop a greater understanding of agriculture and the FFA
- Promote interest in the agriculture industry

### **Application Process & Requirements:**

The Farm Credit East FFA Leadership Grant Program awards grants upon the review of an application and narrative. Accumulated points on applications will determine recipients for grant awards. Up to three (3) pages of supporting materials may also be included.

- Applicants must submit a complete application as one PDF file. All requested signatures, as outlined in this application, must be provided.
- Applications must be received via email ([ag.ed.registration@ag.state.nj.us](mailto:ag.ed.registration@ag.state.nj.us)) at 4 pm on Monday, August 1, 2016.
- No facsimiles or originals will be accepted.
- Additional documentation will not be accepted after the grant is received.
- Final Report materials, not to exceed two (2) pages, must be submitted by November 15.

### **Completed applications must be emailed to:**

[ag.ed.registration@ag.state.nj.us](mailto:ag.ed.registration@ag.state.nj.us) as an attachment in **ONE** PDF file. Please DO NOT send pages as separate documents.

## **2016 Farm Credit East FFA Leadership Grant**

### **TITLE PAGE**

#### **TITLE PAGE - SECTION I (25 points):**

FFA CHAPTER NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

ADVISOR(s): \_\_\_\_\_

TELEPHONE: (\_\_\_\_) \_\_\_\_\_ FAX: (\_\_\_\_) \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**MAXIMUM TARGETED AMOUNT OF FUNDS PER GRANTEE: \$1000.00**

**APPLICATION CERTIFICATION:** To the best of my knowledge and belief, the information contained in this application is true and correct. I further certify the following are included and complete: \* **TITLE PAGE, GRANT UTILIZATION, APPLICATION NARRATIVE, and BUDGET REQUEST SUMMARY.** Grants subject to availability.

\_\_\_\_\_  
Signature of FFA Chapter Advisor

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of School Administrator

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\*FAILURE TO INCLUDE REQUIRED APPLICATION COMPONENTS CONSTITUTES A VIOLATION OF THE GRANT AND WILL RESULT IN THE APPLICATION BEING ELIMINATED FROM CONSIDERATION.

Please submit the Grant Application in the following order:

- ☐ Title Page (this page)
- ☐ Grant Utilization Page (page 3 of this document)
- ☐ Application Narrative (no more than 1 page)
- ☐ Budget Summary Request Form (page 4 of this document)

#### **APPLICATIONS MUST BE EMAILED TO:**

[ag.ed.registration@ag.state.nj.us](mailto:ag.ed.registration@ag.state.nj.us) as an attachment in **ONE** PDF file. DO NOT send pages as separate documents.

- ORIGINAL APPLICATION MUST BE RECEIVED BY 4:00 PM, Monday, August 1, 2016.
- **NO FACSIMILE OR ORIGINAL SUBMISSIONS WILL BE ACCEPTED.**
- NO LATE APPLICATIONS WILL BE ACCEPTED.
- FINAL REPORT MATERIALS MUST BE RECEIVED VIA EMAIL BY MONDAY, NOVEMBER 15, 2016.

## **2016 Farm Credit East FFA Leadership Grant**

### **GRANT UTILIZATION PAGE**

#### **GRANT UTILIZATION – SECTION II (10 points):**

How will your FFA chapter utilize this grant award? (Please check all boxes that apply):

- ☐ LEAD Registration
- ☐ Transportation to and from LEAD
- ☐ Hotel Room Payment
- ☐ Additional Student Expenses Associated with LEAD (Please Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ )

#### **APPLICATION NARRATIVE – SECTION III (50 points):**

Please provide a brief narrative (1 page or less) including local objectives and impacts for participating in the Farm Credit East FFA Leadership Grant program. Specifically, respond to the following:

- i. Explain the purpose, objective, and goals for applying for grant funds including how Farm Credit East FFA Leadership grant funds will be used. (25 points)
- ii. Describe the local impact expected as a result of this grant. (25 points)

#### **BUDGET REQUEST SUMMARY – SECTION IV (15 points):**

Please summarize the request for funds using the required budget form found on page 4 of this document.

**2016 Farm Credit East FFA Leadership Grant**  
**BUDGET REQUEST SUMMARY FORM**

CHAPTER NAME: \_\_\_\_\_

Budget Category	FCE Leadership Grant Requested Funds
A. LEAD Event Fees	\$
B. LEAD Transportation	\$
C. LEAD Hotel Fees	\$
D. Additional Student Expenses	\$
<b>TOTAL:</b>	\$

## **FINAL REPORT**

### **2016 Farm Credit East FFA Leadership Grant**

CHAPTER NAME: \_\_\_\_\_

#### **FINAL REPORT NARRATIVE– SECTION V:**

Please provide a brief narrative (1 page or less) addressing the following:

- i. Discuss whether or not the objective and goals for the grant funds were met.
- ii. Describe the impact this grant had on the local level.
- iii. Photo evidence of event attendance.

#### **FINAL REPORT BUDGET SUMMARY – SECTION VI:**

<b>Budget Category</b>	<b>FCE Leadership Grant Used (Actual)</b>
A. LEAD Event Fees	\$
B. LEAD Transportation	\$
C. LEAD Hotel Fees	\$
D. Additional Student Expenses	\$
<b>TOTAL:</b>	\$

FFA Chapter Advisor (print): \_\_\_\_\_

FFA Chapter Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Administrator (print): \_\_\_\_\_

School Administrator signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Final Report is due November 15. **Failure to submit final report on time will impact potential future grants.**